附件3

困难企业上年度自然减员人员花名册

**单位名称（盖章）：**

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| **序号** | **姓名** | **身份证号** | **自然减员时间** | **自然减员原因** | **备注** |
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填表说明：自然减员原因包括职工退休、死亡，需附相关证明材料复印件。